

**PHOEBE HEARST
ELEMENTARY**

**School Site Council
December 5, 2019**

Meeting Minutes

1. Call to Order

The meeting was called to order at 3:39 pm

2. Roll Call

Site Council Members present: Principal Michelle Hansen, Lisa-Marie Medero, Daniel Conway, Amanda Blackwood, Sarah Z'berg, Carrie Relles, Yuliya Vathis
Site Council Members absent: Desiree Pierson and Jeanine Rupert

3. Addition/Changes to the agenda

A discussion of the bylaws and a discussion of an additional SPSA goal related to school climate were added to the agenda

4. Reading/approval of minutes

The October 30 minutes were presented. Amanda Blackwood moved to approve the minutes, Daniel Conway seconded the motion; the motion carried with unanimous approval.

5. Reports of Officers/committees

None

6. Public Comment

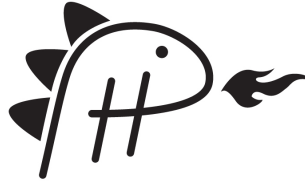
None

7. Unfinished business

- a. Election of Council members
- b. Discussion of bylaws [new item added at meeting per vote in Item 3 above]
The Council discussed whether there was a current vacancy that needed to be filled. After reviewing the recently adopted bylaws, it was determined that one teacher vacancy and one community member vacancy exists. The community member vacancy, will be filled at the next regular election, in accordance with the bylaws.

8. New Business

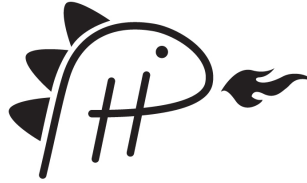
- a. Common Assessments
- b. Monitoring of current SPSA/Review goals



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- i. 4th-6th release dates. Focus on writing.
 - ii. Math – Focus on problem solving.
 - iii. Tutoring schedule established K-5th.
- c. New Goal - School Climate

A discussion of common assessments was undertaken. The Council noted that California Assessment of Student Performance and Programs (CAASPP) data for 3-6 grade students at Phoebe Hearst was reviewed at the prior meeting but there is a need to capture data for grades Kindergarten-2. The Districts established guide for uniformity of assessments throughout the district; Carrie advised that skills will be appropriately assessed vertically from grade to grade which eliminates the need to repeat some assessments in some instances at some grade levels. The goal is for a broader picture and span of our students and data that is able to be manipulated and aggregated and disaggregated. There was a discussion about the requisite workload to conduct assessments, including that there is likely more work for Kindergarten assessment than other grades. Michelle advised that the window for input from our school site is open now so we should see data soon. Current SPSA goals were discussed. ELA is the focus right now, as writing is something students need; dates are scheduled and grade levels are discussing rubrics and student work. The focus in math is on problem solving. Michelle met with each grade level team and asked for laser focus; word problems is the intermediate focus. A SCUSD representative will work with the grade level teams to implement our math goal. The schedule for Kindergarten – 5th grade tutoring is in process. A new goal related to school climate was discussed [new item added at meeting per vote in Item 3 above]. Michelle noted that rates of suspensions among certain student populations throughout SCUSD are disproportionately higher than other student populations. Michelle shared data about suspension rates at Phoebe Hearst for October and November, the only data available. She noted that this is not necessarily good data to establish a climate goal on but we are tasked with looking at parity in the ethnicity of suspended students. For the very low number of suspended students, 22 percent were hispanic, 52 percent were white, and 2 percent were one or more races or ethnicities. Providing emotional support for students and families, which improves a school's climate, was discussed. The upcoming Screenagers documentary viewing and parent night will help to increase awareness and support the community. The Council discussed that our campus climate challenges are likely more related to social media use, for example, or screens, or potential inappropriate behavior, and that the Council can develop metric based goals, like decreasing suspensions by a certain percentage, or decreasing inappropriate actions and behaviors on social media by a certain percentage. There was a discussion about whether a schoolwide survey can help us identify issues or anxieties or concerns that students have which can help the Council better determine our current climate and how it can be improved.



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Michelle reminded the Council about the need to ensure balance with providing students certain tools for success like resiliency rather than simply creating safety nets, noting that a goal related to mitigation rather than outright prevention in order to support a positive and safe climate could be beneficial.

9. Adjournment

The meeting was adjourned at 4:24 pm

DRAFT